



8<sup>th</sup> September 2023

Activity:	Oxbridge Outreach Day
Venue/Destination:	Pembroke College, Cambridge University
Date:	Tuesday 3 <sup>rd</sup> October 2023, 8.30am – 4.30pm
Cost Per Student:	FREE
Name of Trip Co-ordinator:	Miss Hunt

Dear Parent/Carer,

We have an exciting opportunity for a limited number of Y11 students to attend a visit to Pembroke College. Transport will be via minibus at the above times.

The day will include:

- An introduction to the University of Cambridge
- Q&A session with current students
- Lunch and a tour with Pembroke College students
- Subject taster lecture or Museum session
- Post-16 choices and thinking about the future

There are only 10 places available on this trip. Places will be issued by ballot after the closing date. We will endeavour to arrange a similar trip later in the year for any students who are unsuccessful.

If your child would like to join us, please complete the below form and return to the Careers Hub (A1) by Friday 15<sup>th</sup> September. There is no fee to attend. Additionally, please return the release form that the university have requested you complete to enable them to use any photo or video footage recorded on the day.

Yours faithfully,

Miss P Hunt  
Director of Careers  
Guilsborough Academy

Address:  
West Haddon Rd  
Guilsborough,  
Northampton,  
NN6 8QE

T: 01604740641

**Please return this form to Miss Hunt in the Careers Hub (A1) by Friday 15<sup>th</sup> September 2023.  
Oxbridge Outreach trip – 03/10/23**

Student Name:

Tutor Group:

Please tick to confirm:

I give permission for my child to attend the trip to Pembroke College, Cambridge University and confirm they will abide by the behaviour contract below

I give consent for medical and emergency contact details to be passed on to an external provider (required for GDPR)

I give permission for photos of my child taken during the trip to be included in the newsletter and on social media

Emergency contact number: .....

Medical Information (Please ensure your child brings their medication on the day):

.....  
.....

Please indicate how your child will travel home once they have returned to school at 4.30pm:

.....

#### Behaviour Contract

- School rules apply whilst on school trips, it is also expected that students use common sense at all times.
- Behaviour and personal conduct must be of a high standard at all times to ensure the health and safety of all involved.
- Language in public places and group situations must always be appropriate and socially acceptable.
- It is the student's responsibility to use a seat belt whilst travelling on the coach.
- Alcohol is strictly forbidden during all trips and expeditions.
- Smoking and the use of drugs or similar substances is strictly prohibited at any time during the trip.
- In the event of totally unacceptable behaviour prior to the trip, students may not be allowed to take part.
- Anti-social behaviour is not acceptable at any time.
- Breaches in the Behaviour Contract may result in parents being called to pick up the student.

I hereby agree to the conditions of the behaviour contract:

Student signature: .....

Parent signature: .....

Date: .....



**UNIVERSITY OF  
CAMBRIDGE**

**PARENT/LEGAL GUARDIAN CONSENT/RELEASE  
FORM:  
PHOTO/VIDEO/FILM/SOUND RECORDING**

**EVENT/ACTIVITY/PROJECT TITLE:**  
2023 Pembroke College Key Stage 4 Visits

**DATE AND TIME OF EVENT:**  
Tuesday 3<sup>rd</sup>, Wednesday 4<sup>th</sup>, Thursday 5<sup>th</sup> or Friday 6<sup>th</sup> October 2023  
10:00-15:15

**EVENT ORGANISER/PHOTOGRAPHER or RECORDIST NAMES and CONTACT DETAILS:**  
Libby Prodger, Pembroke College, University of Cambridge  
01223 338132  
slo@pem.cam.ac.uk

1. I hereby give permission to the University of Cambridge ('the University') and Pembroke College ('the College') and those authorised by the University to record my child in my legal charge (named below) at the above **EVENT** by photograph and/or video/film and/or sound recording ('**Recording/s**') and

I agree that for educational / non-commercial purposes the University and/or College may use the recordings (transcribed or otherwise) throughout the world for the full period of copyright, including all renewals, revisions, extensions and revivals of such period, in the following ways:

- a) store, publish or transmit the Recordings in University and/or College internal archives and databases;
- b) exhibit, publish or transmit the Recordings in print, on DVD or other digital media and on the Internet at University and/or College websites and University-affiliated websites; and
- c) distribute the Recordings to the press, media organisations and other interested parties for publication, transmission or broadcast.

2. The information provided in this form is used for the administration of the EVENT described above and is managed and stored in accordance with the EU General Data Protection Regulation (GDPR) and the UK Data Protection Act 2018 <http://www.admin.cam.ac.uk/univ/information/dpa/>.

3. This Consent/Release Form shall be governed in all respects by English law.

<b>NAME OF CHILD</b>	
<b>NAME OF PARENT/LEGAL GUARDIAN</b>	
<b>SIGNATURE OF PARENT/LEGAL GUARDIAN</b>	
<b>TELEPHONE NUMBER OR EMAIL ADDRESS</b>	
<b>DATE</b>	