



GUILSBOROUGH ACADEMY

PERSONAL MOBILE DIGITAL DEVICE (MOBILE PHONE) POLICY

Policy Name	Guilsborough Academy Personal Mobile Digital Device (mobile phone) Policy
Committee	Finance Audit and Risk
Owner	Principal
Statutory	No

Date Ratified	Review Date
March 2023	March 2024

Contents

Responsibility	1
Acceptable Uses	1
Unacceptable Uses	2
Sanctions	2

Students, their parents or carers must read the policy and understand the acceptable use policy as a condition upon which permission is given to bring mobile phones to school. The home school agreement should be signed to acknowledge recognition of this policy.

The acceptable use policy for mobile phones also applies to students during school excursions, educational visits and extra-curricular activities on the school site and on external visits.

Responsibility

The decision to provide a mobile phone to their children should be made by parents or carers. It is incumbent upon parents to understand the capabilities of the phone and the potential use/misuse of those capabilities.

Parents/Carers should be aware that if their child takes a mobile phone to school, the school cannot accept responsibility for any loss, damage or costs incurred due to its use.

Parents/Carers are reminded that in case of emergency, main reception remains the first point of contact and can ensure your child is contacted quickly and assisted in the relevant way.

Acceptable Uses

Guilsborough school recognises the importance of emerging technologies present in modern mobile phones.

However, mobile phones should be switched off and kept out of sight once the student enters the perimeter gates at the start of the day (all paraphernalia should be put away so that it is out of sight in the building).



Mobile phones and associated paraphernalia e.g. Headphones, chargers etc. should not be seen whilst moving between lessons, at break time, lunchtime, during lessons or tutor time.

Unacceptable Uses

Students should not use mobile phones to check timetables, homework or 'the time', this should be done with a diary, a printed timetable or on a watch.

Using mobiles to bully and threaten is unacceptable. Cyber bullying will not be tolerated. In some cases it can constitute criminal behaviour. The Academy will follow the Positive Behaviour Policy when dealing with incidents of cyber bullying.

Unless express permission is granted, mobile phones should not be used to make calls, send messages, internet usage, take photos or any other associated application.

Listening to music through headphones will not be allowed in any lesson. Music may be played by the class teacher to improve ambience for learning but will be done through the main speakers.

Mobile phones are banned from all examinations.

Sanctions

Students who infringe the rules will have their phone confiscated and taken by a member of staff to main reception. Phones will be kept in named envelopes in the secured reception cupboard.

On the first infringement, the mobile phone will be confiscated. The student will be able to collect their mobile phone at the end of the school day. Behaviour points will be issued.

Persistent Offenders: parents may be contacted and asked to collect the phone at their earliest convenience.

Students arguing with any member of staff over a mobile phone infringement will be dealt with very seriously in line with the Positive Behaviour Policy. Members of staff have been asked to implement the policy consistently and therefore there should be no cause for argument.