



GUILSBOROUGH ACADEMY

PROVIDER ACCESS POLICY

Policy Name	Provider Access Policy
Policy Owner	Director of Careers
Committee	Standards and Curriculum Committee
Statutory	Yes
Authorisation	Principal

Date Ratified	Review Date
November 2025	September 2026



Author	Date	Page	Changes
HNT	Jan 2024	2	Update progression statistics
HNT		3	Simplified access opportunities table
VBR	November 2025	1	Added Aims of Policy
VBR	November 2025	2	Added Development section Added Link to Other Policies section Added Equality and Diversity section
VBR	November 2025	3	Updated list of previous providers to reflect 24/25 Access Updated Director of Careers Contact Details Added Parent involvement section
VBR	November 2025	4	Updated Opportunities for Access

Legislative Guidance

Linked Policies

Careers
Child Protection
Equality and Diversity
SEND



Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 as well as the "Baker Clause" (DfE 2021) and updated Provider Access Legislation (DfE 2023).

Aims

The Guilsborough Academy policy for Access to other education and training providers has the following aims:

To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

Student entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 7 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.



Development

This policy has been developed and is reviewed annually by the Careers Leader (Vicki Brennan) and Line Manager (Dean Mills) based on current good practice guidelines by the Department for Education.

Links with other policies

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. The Guilsborough Academy is committed to encouraging all students to make decisions about their future based on impartial information.

Previous providers

In previous terms/years we have invited a range of providers to speak to our students, including:

- Northampton College
- Moulton College
- Rugby College
- Starting Off Apprenticeships service
- Northampton University
- Lancaster University
- Cummins Engineering
- HSBC
- John Lewis/Waitrose Partnership
- Easyjet
- Jaguar Land Rover

Destinations of our students

In 2025 our year 11 students moved to range of providers in the local area after school:

- Northampton College
- Moulton College
- Rugby College
- Silverstone UTC
- Northampton School for Boys
- Tresham College
- Bishop Stopford 6th Form
- Various apprenticeships inc Siemens

In 2025 our year 13 students moved to range of providers:

- 67% of our students accepted places at universities across the UK (details can be found on the school website)
- 20% of our students began apprenticeships, college courses or employment locally
- 13% of students chose to take a gap year before applying for Higher Education or employment.



Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Vicki Brennan Director of Careers. Telephone: 01604 740641; Email: vbrennan@guilsborough.northants.sch.uk

Parents and Carers

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

Opportunities for access

The school will offer the six provider encounters required by law and a number of additional events, integrated into the school Life Skills and careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers. Please speak to our Director of Careers to identify the most suitable opportunity for you. The table below indicates our baseline programme; we are open to offers of talks, workshops and events from providers in addition to this programme.

2025-2026	Autumn Term	Spring Term	Summer Term
Year 7		NCW Assembly, Careers Fair, Career Quest Day	Activities Week Careers Event
Year 8		NCW Assembly, Careers Fair	Activities Week Careers Event
Year 9		Real Life Maths Lessons, NCW Assembly, Careers Fair, Options Evening	Activities Week Careers Event
Year 10	MedSoc	NCW Assembly, Careers Fair	Activities Week Careers Event, UCAS Fair
Year 11	GASF Open Evening, MedSoc, Arrows Programme	NCW Assembly, Careers Fair,	UCAS Fair
Year 12	Guest Speakers in Assemblies, MedSoc, Arrows Programme, UCAS Fair	NCW Assembly, Careers Fair, Business Breakfast, Guest Speakers in Assemblies,	Guest Speakers in Assemblies
Year 13	Guest Speakers in Assemblies, Arrows Programme, UCAS Fair, MedSoc	NCW Assembly, Careers Fair, Guest Speakers in Assemblies, Mock Interviews	Guest Speakers in Assemblies



Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Director of Careers, or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

The school's Safeguarding Policy will be applied to all encounters whether in person or virtual.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of the Director of Careers. The school will publicise details of encounters to students and parents in advance and where relevant share information or literature about the providers via the Careers page of the school website.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk