



GUILSBOROUGH ACADEMY PROVIDER ACCESS POLICY STATEMENT

Policy Name	Provider Access Policy
Committee	Trustees to Ratify
Owner	Director of Careers
Statutory	Yes
Authorisation	Ratified by Principal

Date Ratified	Review Date
January 2024	January 2025

Changes made to the policy / document

Review Date	Page Number	Details of changes made
January 2024	2	Updated progression statistics
	3	Simplified access opportunities table

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)



- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited a range of providers to speak to our pupils, including:

- Northampton College
- Moulton College
- Rugby College
- ASK Apprenticeships service
- Cummins Engineering
- McGinley Support Services
- HSBC
- Heart of England Training
- MHA Macintyre Hudson
- Balfour Beatty
- Siemens Mobility
- Dyson Institute
- 'Pathways to Property'
- Unilever

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:

- Northampton College
- Moulton College
- Rugby College
- Silverstone UTC
- Lutterworth College
- Leamington College
- Tresham College
- Queen Elizabeth II College (Leicester)
- BIMM
- Various apprenticeships

Last year our year 13 pupils moved to range of providers:

- 73% of our students accepted places at universities across the UK (details can be found on the school website)
- 6% of our students began apprenticeships or employment locally
- 21% of students chose to take a gap year before applying for Higher Education or employment.

Management of provider access requests

Procedure

A provider wishing to request access should contact Miss Philippa Hunt, Director of Careers.

Telephone: 01604 740641; Email: Hunt@guilsborough.northants.sch.uk



Opportunities for access

The school will offer the six provider encounters required by law and a number of additional events, integrated into the school Life Skills and careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Director of Careers to identify the most suitable opportunity for you. The table below indicates our baseline programme; we are open to offers of talks, workshops and events from providers in addition to this programme.

2023-24	Autumn Term	Spring Term	Summer Term
Year 7	World of Work Life Skills Day	NCW Assembly	
Year 8	World of Work Life Skills Day	NCW Assembly	
Year 9	World of Work Life Skills Day	NCW Assembly, Careers Fair, Options Evening	
Year 10	World of Work Life Skills Day	NCW Assembly, Careers Fair	Mock Interviews
Year 11	World of Work Life Skills Day	NCW Assembly, Careers Fair	
Year 12	World of Work Life Skills Day, Guest Speakers in Assemblies	NCW Assembly, Careers Fair, Business Breakfast, Guest Speakers in Assemblies	Guest Speakers in Assemblies
Year 13	World of Work Life Skills Day, Guest Speakers in Assemblies	NCW Assembly, Careers Fair, Guest Speakers in Assemblies	Guest Speakers in Assemblies

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Director of Careers, or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

The school's Safeguarding Policy will be applied to all encounters whether in person or virtual.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of the Director of Careers. The school will publicise details of encounters to students and parents in advance and where relevant share information or literature about the providers via the Careers page of the school website.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk